

The College of
Haringey, Enfield
and **North East London**



Learner Code of Conduct

2010 - 2011

Learner Code of Conduct

The Learner Code of Conduct is designed to help you succeed, and to make your College a safe place to learn.

Every student is required to:

1. Attend all classes on time.
2. Inform the College immediately if you are going to be late or absent.
3. Give in your work on time and to a high standard.
4. Show respect for all students and College staff at all times.
5. Follow health and safety procedures without argument.
6. Wear your ID card at all times so that it can be seen and if requested, hand it to a member of staff for inspection.
7. Remember to bring the equipment you need to lessons.
8. Behave calmly and politely, avoiding words and actions that could be seen as abusive or threatening.
9. Show respect for College property and the possessions of others.
10. Never bring alcohol or weapons to college.
11. Observe the College's "no drugs" and "no smoking" policies.
12. Follow the College's ICT Acceptable Use Policy.
13. Never use mobile phones in classrooms or study areas.
14. Follow instructions from staff during lessons and on College premises, and help create a safe environment where everyone can learn.
15. Avoid all forms of cheating and plagiarism.
16. Follow College rules and act in a way that improves the College's good reputation.
17. Make sure your tutor has your correct contact details, if your phone number, address or email changes.

Failure to follow the code of conduct will result in disciplinary action.

For a full copy of our Learner Charter, which explains what we expect from you and what you can expect from us, visit:

www.conel.ac.uk/learnercharter