



CORPORATION AGENDA

Members are requested to attend a meeting of the Corporation to be held at: 7pm on Thursday 22 September 2011 in the **Enrichment Area in the New Hub at the ENFIELD CENTRE**

Refreshments will be available from 6:30pm

Naomi Shoffman Secretary 0208 442 3020 / 07587 632 844
nshoffman@staff.conel.ac.uk

Members: Mr. K. Brown (Chairman), Ms E. Mould (Vice-Chairman), Ms J. Bax, Mr M. Cooke, Mr F. Ellis, Cllr D. Goddard, Ms M Hayward, Mr P. Head, Cllr G. Meehan, Mr S Mehmet, Rev. N. Obunge, Mr H. Patel, Ms A. Rudkin, Ms E. Santry, Ms C. Sullivan, Ms H. Wilson, Dr. M. Wing

In Attendance: Vice Principal Curriculum & Learner Experience, Vice Principal Finance & Resources, Director of Finance, Secretary to the Corporation

CONFIDENTIAL FLAGGING OF AGENDA ITEMS

Part One (Non Confidential): all members and observers in attendance; papers and minutes in the public domain

Part Two (Confidential) : members not expected to be present indicated against each item; papers and minutes not placed in the public domain until the expiry date of the item or earlier Chair's/board approval.

Recommendations for confidentiality flagging on the agenda are made by the Clerk, the Principal and the Chair. Members who wish to raise a point of order against the confidential flagging indicated on the agenda should do so

- a) in advance of the meeting, or
- b) in advance of the Confidential section of the agenda

to enable the board to come to a view prior to the item, and ensure appropriate paper distribution and member inclusion at meetings.

AGENDA

No	Item	Action	Paper	Author/ Lead
1	Apologies for absence			
2	Urgent Business to be taken at item 13			
3	Declaration of Interests arising from the agenda			
4	Minutes of the meeting of 11th July 2011	Approve	CO1	Chair
5	Matters arising			
6.	Chairs Action			
	Tender approval for Master Vendor Agreement for agency staff	Approve		CMC/NS
	As the indicative annual spend on agency staff will be over £150k for teaching agency alone the Chair of the FP&R Committee was asked to and duly approved the recommendation to appoint Morgan Hunt as the master vendor			
7.	Use of Corporation Seal			
	1. The Corporation Seal was applied to four documents in respect of the sale of CTL shares to MPower on 25 th July 2011	Approve		CMC/NS
	2. The Corporation Seal was applied to two copies of the deed of warranty between the college and GDM partnership building services consultants Ltd relating to the redevelopment of the campus	Approve		CMC/NS
FOR DISCUSSION/DECISION				
8	Whole College			
	Principal's Report	Discussion	CO2	PH
	Development Plan Review including, Vision and Mission, quality strategy, stakeholder, community and employer engagement	Discussion	CO3	PLG
	Key performance Indicators report, covering, curriculum, quality and finance. Inc enrolment, retention, attendance, achievement, success, QUIP progress, Funding Position	Discussion	CO4	PLG
9	Finance & Resources			
	Capital Project reports	Discussion	CO5	CMC
10	Search & Governance & Corporation Matters			

Review of Committee memberships and lead member appointments ; Governance Policies standing orders and terms of reference	Approve	CO6	PLG / NS
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Corporation Expenses Report	Discussion	CO7	CMC/JG
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FOR MONITORING / NOTING / INFORMATION

11 Finance & Resources

Franchise & Partnerships Report	Note	CO8	CMC
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Joint Ventures Report	Note	CO9	CMC
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12 Date of next meeting

13 Urgent Business