

Finance Policy & Resources Committee

Members are requested to attend a meeting of the Committee to be held **7.00pm Wednesday 24 November 2010** in the Boardroom at the **Enfield CENTRE** of the College.

Refreshments will be available from 6.30pm

Clerk to the Corporation: Naomi Shoffman 020-8442-3020
nshoffman@staff.conel.ac.uk

Membership: Mr M Cooke (Chairman); Ms E Mould; (Vice Chair) Ms C Sullivan; Mrs J Bax; Mr P Head; Mr K Brown; Mr S Wright.

In Attendance: Mr C McCutcheon (VPF&R), Ms J O'Neill (VPCLE), Ms T Carter (DirHR) Naomi Shoffman (Clerk to the Corporation).

1. **Apologies**
2. **Declaration of Interests**
3. **Urgent Business to be taken at item 14**
4. **FPR053 Minutes of the Meeting**
Minutes of the meeting held 06 October 2010
5. **Matters Arising and action points**
6. **FPR054 Finance & Related Matters**
 - a. Financial Outturn 2009-10 Audited Accounts, Auditors Management Letter and Response and Regularity Audit Opinion.
 - b. Management Accounts October 2010
 - c. Fees Policy 2011-12
 - d. Enrolment Update
 - e. Student Union Accounts
7. **FPR055 Risk Management**
Risk Management Annual Report 2009-10 & Risk Register

8. **FPR056 Human Resources Issues**
 - a. Draft Policies:
 - i) Complaints procedure against the corporation
 - ii) Grievance procedure for Senior post holders
 - iii) Disciplinary procedure for Senior post holders
 - b. Appraisals and Tutorial Observations Report
 - c. Update Report from the Director of Human Resources

9. **FPR057 Health & Safety**

Update Report from the Director of Human Resources

10. **FPR058 Property Strategy Update**

Progress Report of the Vice Principal Finance and Resources

11. **FPR059 External Providers (Update Report)**
 - a. Partnerships and Franchising
 - b. Joint Ventures

Progress Report of the Vice Principal Finance and Resources

12. **FPR060 Governance Issues**
 - a. Review of the Committee's Terms of Reference
 - b. Proposal to remove staff forums and implement a different process

13. **Date of next meeting**

7.00pm Wednesday 02 February 2011 at the Tottenham Centre.

14. **Urgent Business**

CONFIDENTIAL AGENDA