

**FOR OFFICE USE ONLY**

Date application received:

Applicant name:

Applicant ID:

Application no:

Progress code:      1          2          3          4



The College of  
**Haringey, Enfield  
and North East London**

**Course Application Form 2011 – 12**

Please complete all sections on this form and write in BLOCK CAPITALS.

**Course details**

Course title	Course code	College Centre – please tick box
		<input type="checkbox"/> Enfield <input type="checkbox"/> Tottenham
		<input type="checkbox"/> Enfield <input type="checkbox"/> Tottenham

**Personal Details**

Title: Mr / Ms / Miss / Mrs / Dr / Other	First name(s):	Family name / surname:
Male / female:	Date of birth:	Age you will be on 31 August 2011:
Address:		
		Postcode:
Home telephone:	Work telephone:	
Mobile telephone:	Email address:	

If you are under 19 years old please give the name of your last secondary school:

**Please tick the box that best describes your ethnic group**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> African (AFRI)                 | <input type="checkbox"/> Irish (IRIS)                                   | <input type="checkbox"/> Other Asian (OTAS)         |
| <input type="checkbox"/> Arabian (ARAB)                 | <input type="checkbox"/> Japanese (JAPA)                                | <input type="checkbox"/> Other European (OTEU)      |
| <input type="checkbox"/> Asian UK (ASUK)                | <input type="checkbox"/> Kosovan (KOSO)                                 | <input type="checkbox"/> Other Mediterranean (OTMD) |
| <input type="checkbox"/> Bangladeshi (BANG)             | <input type="checkbox"/> Kurdish (KURD)                                 | <input type="checkbox"/> Other Black (OTBL)         |
| <input type="checkbox"/> Black UK (BLUK)                | <input type="checkbox"/> Mixed – Any other (MIXOTHER)                   | <input type="checkbox"/> Pakistani (PKST)           |
| <input type="checkbox"/> Caribbean / West Indian (CARI) | <input type="checkbox"/> Mixed – White and Asian (MIXWHITEASIAN)        | <input type="checkbox"/> Sri Lankan (SRIL)          |
| <input type="checkbox"/> Chinese (CHIN)                 | <input type="checkbox"/> Mixed – White and Black African (MIXWHBLAFR)   | <input type="checkbox"/> Turkish (TURK)             |
| <input type="checkbox"/> Colombian (COL)                | <input type="checkbox"/> Mixed – White and Black Caribbean (MIXWHBLCAR) | <input type="checkbox"/> Turkish Cypriot (TURC)     |
| <input type="checkbox"/> East African Asian (EAFR)      |   | <input type="checkbox"/> Vietnamese (VIET)          |
| <input type="checkbox"/> Greek (GREE)                   |   | <input type="checkbox"/> White UK (UKIN)            |
| <input type="checkbox"/> Greek Cypriot (GREC)           |   | <input type="checkbox"/> Not known (NOTK)           |
| <input type="checkbox"/> Indian (INDI)                  |   |   |

What language do you speak at home?

Office use only **SN:****FN:**





## Reference

Please complete Section A and then give this form to your referee for them to complete the relevant sections. Your referee should be your Head of Year if you are at school or your employer if you are working. Alternatively your referee can be someone who knows you from voluntary work or training, a GP or faith leader. If you cannot provide us with a reference, please write your reasons on a separate sheet and attach to this form.

**School Referees, please complete sections B, C, D, E.**

**Employer or other Referees, please complete sections C, D, E**

### Reference Section A – to be completed by applicant

Title: Mr / Ms / Miss / Mrs / Dr / Other	First name(s):	Family name / surname:
Course title:		

### Reference Section B – to be completed by referee

If the applicant is at school / college, indicate the grades obtained or predicted for each subject below.

Subject / Course	Level	Grades obtained	Grades predicted

Does this student require support for any of the following:

ESOL, English or maths?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Dyslexia?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Disability or learning difficulty?	<input type="checkbox"/> Yes	<input type="checkbox"/> No			

Please give details of support required:

### Reference Section C

Personal qualities (please tick):	Excellent	Good	Average	Below average
Attendance				
Punctuality				
Reliability				
Behaviour				
Motivation				
Relationships with peers / teachers / employers				
Ability to work as part of a team				
Ability to work on own initiative				
Attitude to study or work				
Quality of work				
Oral communication				
Written communication				

Has this applicant ever been excluded or suspended from school?  Yes  No

### Reference Section D Please comment here on the suitability of this applicant. You may provide the details below or on a separate sheet using headed paper.

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### Reference Section E Referee – Please complete your details below

Title: Mr / Ms / Miss / Mrs / Dr / Other		Name:	
Job title / role:		Organisation:	
Address:			
		Postcode:	
Telephone:		Email:	
Signature:		Date:	

Official stamp: (school / college / organisation if appropriate):

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## Residence and fee status

Do you have settled status in the UK? (e.g. British citizen, indefinite leave)  Yes  No

If yes, have you been a resident for the past three years?  Yes  No

If no, please give your country of usual / permanent residence:

What is your nationality?

If born outside the UK, your date of arrival in the UK:

Are you a refugee? (indefinite leave to enter or remain, exceptional / discretionary leave to enter or remain, humanitarian protection)  Yes  No

Are you an asylum seeker?  Yes  No If yes, when did you apply for asylum?

Are you receiving support from the Asylum Service or Social Services?  Yes  No

Do you have a visa to stay in the UK – if yes, please tick one the boxes below:

Spouse visa  Student visa  Visitor's visa

Other visa – please specify:

Visa issue date:

Visa expiry date:

Are you receiving any of the following benefits?

Council tax / housing benefit  Income support  Jobseeker's allowance  
 Employment and support allowance  Working tax credit  Pension (guaranteed) credit

## How did you hear about the course?

<input type="checkbox"/> I study at the College	<input type="checkbox"/> Course Guide	<input type="checkbox"/> At my school
<input type="checkbox"/> College website	<input type="checkbox"/> Open Day	<input type="checkbox"/> Careers Adviser/Connexions
<input type="checkbox"/> Internet searches	<input type="checkbox"/> Poster: shopping centre	<input type="checkbox"/> Employer
<input type="checkbox"/> Hotmail courses	<input type="checkbox"/> Poster, bus	<input type="checkbox"/> Trade Union
<input type="checkbox"/> Facebook	<input type="checkbox"/> Poster, tube	<input type="checkbox"/> Job Centre
<input type="checkbox"/> Twitter	<input type="checkbox"/> Leaflet handed out on street	<input type="checkbox"/> Library
<input type="checkbox"/> Text message	<input type="checkbox"/> Leaflet to my home	<input type="checkbox"/> Radio advert
<input type="checkbox"/> Email	<input type="checkbox"/> Newspaper/Magazine advert	<input type="checkbox"/> Other, please specify
<input type="checkbox"/> I saw the College building/banner	<input type="checkbox"/> Friends/family	<input type="text"/>

Tick this box if you do not wish to be contacted in respect of surveys and research by mail or phone

Tick this box if you do not wish to be contacted about courses or learning opportunities by post, email or text

## Signature

I confirm that the information I have given on this form is correct. I give my consent to the College of Haringey, Enfield and North East London to record and process this information, on the understanding that the College complies with the Data Protection Act 1998.

Signature of applicant:

Date:

Please return your completed Application Form to:

**Courses at the Enfield Centre:**

**Admissions**  
**The College of Haringey, Enfield and North East London**  
**Enfield Centre,**  
**73 Hertford Road, Enfield EN3 5HA**

**Admissions enquiries Enfield: 020 8442 3103**  
**admissions@staff.conel.ac.uk**

**Courses at the Tottenham Centre:**

**Admissions**  
**The College of Haringey, Enfield and North East London**  
**Tottenham Centre,**  
**High Road, Tottenham, London N15 4RU**

**Admissions enquiries Tottenham: 020 8442 3103**  
**admissions@staff.conel.ac.uk**